

Monday, 1 March 2010

Landlord
123 Investment Cres
Auckland

Dear

RE - 1/123 One Street, One Street

NEW TENANCY DETAILS

We are pleased to advise that we have successfully secured a suitable tenant for the above property.

The tenancy details are as follows

Name of Tenant :	The Tenant
Date Started:	1/02/2010
Rent Amount:	\$500.00
Bond Amount:	\$1,500.00
Period of fixed term:	12 Months (1/02/2010 to 1/02/2011)
Managers Indemnity Cover:	Not Activated

** Our fixed term tenancies automatically convert to a periodic tenancy at the end of the term. However, we do write to your tenant 6 weeks prior to the expiry of their fixed, urging them to sign a fixed term lease.*

As part of our service, we will always notify you in writing if your tenant wishes to vacate the premises.

A commencement inspection has or will be carried out noting the properties condition both written & photographic, this will be used to assess the tenants bond release when the tenancy ends.

As per our management agreement we will inspect the property routinely and report back with possible rent review advice, maintenance suggestions and tenant reporting.

If you have any queries concerning this tenancy or any other matter please contact me from the details below.

Yours faithfully

COBB PROPERTY MANAGEMENT LTD

Darin Cobb
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